



# *Resolution*

OFFICE OF THE  
MAYOR  
CITY OF SAN LUIS

## RESOLUTION NO. 1016

**A RESOLUTION OF THE MAYOR AND COUNCIL OF THE CITY OF SAN LUIS AMENDING THE CITY OF SAN LUIS PERSONNEL POLICIES SECTION HR-4-03 HOLIDAYS SUBSECTION HR-4-03.A.9 TO PROVIDE FOR COLUMBUS DAY TO BE A CITY HOLIDAY; REPEALING ANY CONFLICTING PROVISIONS; AND PROVIDING FOR SEVERABILITY**

Whereas Section HR-4-03 of the City of San Luis Personnel Policies provides in subsection HR-4-03.A.9 for the fourth Friday in November, the day after Thanksgiving to be a city holiday; and

Whereas by restoring Columbus day as a holiday instead of the fourth Friday in November will return the City to be in conformance with the recognized holidays of the State of Arizona as set forth in ARS §1-301;

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF SAN LUIS:

Section 1: That Section HR-4-03 Holidays of the Personnel Policies of the City of San Luis, subsection HR-4-03.A.9 is hereby amended to read as follows:

9. Second Monday in October, "Columbus Day"

Section 2: In the event of a conflict between the provisions of this resolution and any other ordinance, resolution, regulation, or policy of the City of San Luis, the conflicting provisions are hereby repealed, superseded, and replaced, and the provisions of this resolution shall govern.

Section 3: If any section, subsection, sentence, clause, phrase, or portion of this resolution is for any reason held to be invalid or unconstitutional by the final decision of any court of competent jurisdiction, such decision shall not affect the validity of the remaining portions of this resolution.

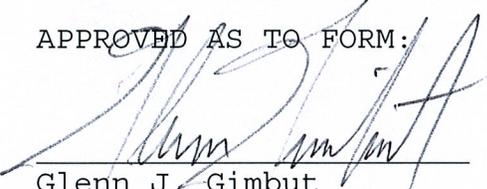
PASSED AND ADOPTED by the Mayor and Council of the City of San Luis, Arizona, this 9<sup>th</sup> day of October, 2013.

  
\_\_\_\_\_  
Gerardo Sanchez, Mayor

ATTEST:

  
\_\_\_\_\_  
Sonia Cuello, City Clerk

APPROVED AS TO FORM:

  
\_\_\_\_\_  
Glenn J. Gimbut  
City Attorney

**Purpose: To establish holidays observed by the City and to determine eligibility for holiday pay.**

**HR-4-03. Holidays.**

- A. City service holidays. Holidays shall be observed on the day they occur unless the Holiday falls on a Saturday, at which time the Holiday will be observed the Friday preceding it, and if the Holiday falls on a Sunday, it will be observed the following Monday. The City observes 10 holidays as follows:
  - 1. January 1, "New Year's Day".
  - 2. Third Monday in January, "Martin Luther King, Jr./Civil Rights Day".
  - 3. Third Monday in February, "Lincoln/Washington Presidents' Day".
  - 4. Last Monday in May, "Memorial Day".
  - 5. July 4, "Independence Day".
  - 6. First Monday in September, "Labor Day".
  - 7. November 11, "Veterans Day".
  - 8. Fourth Thursday in November, "Thanksgiving Day".
  - 9. Fourth Friday in November, "Day after Thanksgiving"
  - 10. December 25, "Christmas Day"
- B. Employees scheduled to work. An employee who is regularly scheduled to work on a day on which one of the holidays listed in subsection (A) above is observed is entitled to be absent with pay for the number of hours regularly scheduled to work, not to exceed 8 hours for employees working a 7-day work week, unless required to work to maintain essential City services.
- C. Employees not scheduled to work. An employee, excluding seasonal, temporary, emergency, and part-time employees, who is not scheduled to work on a day on which one of the holidays listed in subsection (A) above is observed shall receive holiday compensation for the number of hours normally worked per day, not to exceed eight for employees working a seven-day work week, provided the employee is not on leave without pay on the employee's work days immediately preceding or following the day on which the holiday is observed.
- D. Employees required to work. An employee who is required to work on a day on which a holiday listed in subsection (A) of this section is observed shall receive both holiday compensation and 1 ½ hour of pay at the current salary rate for each hour worked. Holiday hours shall not be counted as hours worked for purposes of determining overtime or compensatory leave.
- E. Holiday compensation for employees working a seven-day workweek.
  - 1. Seasonal, temporary, and emergency employees do not receive holiday compensation and shall receive one hour of pay at the current salary rate for each hour worked during a holiday.
  - 2. An employee may not receive more than 8 hours of holiday compensation for any holiday if the employee works a 7-day work period.
- F. Holiday compensation for employees working a 28-day work period.